

(v) Rules, Regulations, Instructions, Manual and records held by Department under its control

1. At Secretariat level:-

Different functions of the Department are discharged at various levels in accordance with standing orders issued under Rules 26 & 27 of Rules of Business of Govt. of HP and other Rules, are as under:-

1. Mines & Minerals (Development & Regulation) Act, 1957.
2. Mineral Concession Rules, 1960.
3. H.P. Minor Minerals (Concession) Revised Rules, 1971.
4. Procedure & Rules for the purchase of stores by all Departments and Offices of Government of Himachal Pradesh.
5. Industrial Policy of HP
6. HP River Stream Bed Mining Policy Guidelines for the state of HP- 2004
7. Policy Guidelines for Registration, Location, Installation and Working of Stone Crushers in HP
8. CCS (CCA) Rules.
9. CCS (Conduct) Rules, 1964
10. H.P.F.R. & S.R. Rules
11. House Building Advance Rules
12. Budget Manual.
13. Office Manual

2. At Commissionerate level

Following Rules, Regulations and Manuals have been prescribed to regulate the activities of the Department:-

Sr. No.	Activity	Act/Policy or Rules in vogue
1.	Setting up of Industries and administration of incentives, allotment of land in industrial areas.	i) Industries (Development & Regulation) Act, 1957 ii) IADA Rules. iii) Central Transport Subsidy Scheme. iv) Industrial Policy and Incentive Rules, 2004 v) Central Capital Investment Subsidy Manual.
2.	Mining Activities	i) H.P Minor Mineral Concessions Revised Rules, 1971 (ii) Mineral Conservation and Development Rules, 1958. iii) H.P. Vesting of Mineral Rights Act-1983 (iv) Mineral Concession Rules, 1960. v) H.P. General Sales Tax Act, 1968 (vi) The Himachal Pradesh Minerals (Prevention of Illegal Mining, Transportation and Storage) Rules, 2004". (vii) Instructions pertaining to mineral development and regulations.

		(viii) Forest Conservation Act, 1980. (ix) Payment of wages(Mines) Rules 1956.
3.	Acquiring of Stores	Procedure and Rules for the Purchase of Stores by all Departments and Offices of Government of H.P.(Appendix-10 to the H.P.F.R. Vol-II)
4.	Firm Registration	Indian Partnership Act-1932
5.	Self employment.	Guidelines under Prime Minister Rojgar Yojana issued by the Govt. of India, Ministry of ARI.
6.	Development of Sericulture Activities.	Guidelines for the implementation of Catalytic Development Programme in H.P.
7.	Rural Artisan/Industries Programme	Guidelines under the Scheme
8.	Promotion of Handloom activities.	i) Rules for regulating the payment of Grant-in Aid to H.P. State Handloom & Handicrafts Corporation, 1956. ii) Handlooms(Reservation of articles for production) Act-1985.
9.	Development of Export Infrastructure	Guidelines for Central Assistance to States for Developing Export Infrastructure and other Allied Activities.
10.	Development of Khadi & Village Industries.	i) H.P. Khadi & Village Industries Act,1966 ii) Rules for regulating the payment of Grant-in Aid to H.P. Khadi & Village Industries Board, 1972.
11.	Quality Control/Safety	i) The Indian Boilers Act, 1923 ii) Indian Explosive Act, 1988. iii) The Environment Protection Act,1986. iv) Household Electrical Appliances (Quality Control) Order, 1981 v) Lubricants Control Order vi) Cement Control Order.
11.	Land Acquisition/grant of Essentiality Certificate.	i) Land Acquisition Act,1894. ii) H.P. Tenancy and Land Reforms Act,1972
12.	Recruitment & Promotion of Staff.	Recruitment & Promotion Rules for various categories of staff
13.	Allotment of Govt. Accommodation.	H.P. Allotment of Govt. Residences (General Pool) Rules, 1994.

3) Field Offices

- i) SWCA Parwanoo

Following Rules, Regulations and Manuals have been prescribed to regulate the activities of the Department:-

S.N.	Activity	Act /Policy or Rules in vogue
1	Setting up of Industries and administration of incentives, allotment of land in industrial areas.	. i) Industries (Development & Regulation) Act, 1957 ii) IADA Rules. iii) Central Transport Subsidy Scheme. iv) Industrial Policy and Incentive Rules, 2004 v) Central Capital Investment Subsidy Manual.