

PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES OF THE CORPORATION**(A) Particulars of the organization**

- (a) Name : The H.P.State Handicrafts & Handloom Corporation Ltd.
- (b)Address : Block No.2 SDA Complex, Kasumpti, Shimla-9
- (c)Status : An H.P.State Govt. Undertaking.
- (e)Telephone No : 0177-2621557, 0177-2622620, 2626436 Fax 0177-2621557 (Telefax) 0177-2621620 0177-2626436 :)
- (d) e-mail address : hphimcraft @ yahoo.Co.in
- (f)Website : www.himcrafts.com.

(B)Functions and duties of the Corporation**FUNCTIONS**

1. To run production centres, units, agencies etc. in order to organise production of Handicrafts and Handloom products on commercial lines in all spheres of economic activities
2. To carry on the business of dealers in handicrafts, handloom products, and other products which are manufactured in Himachal Pradesh.
 1. To establish, develop, promote execute, operate otherwise carry on projects, scheme business and activities which in the opinion of the Company are likely to facilitate or accelerate the development of Handicrafts and Handloom Industries.
 2. To aid, counsel, assist, finance, protect and promote the interests of Handicrafts and Handloom Industries in the State of Himachal Pradesh, whether owned or run by Government, Statutory Body, Company, Firm or Individuals and to provide them with Capital credit, means, resources and technical and managerial assistance for the prosecution of their work and business to enable them to develop and improve their method of manufacture, management and marketing and their technique of production;
3. To revive, restore, preserve, popularise and develop the Handicrafts and Handloom products of Himachal Pradesh and in order to do so to undertake research in designs to render extension services to Handicrafts and Handloom Industries;
4. To organise, production of Handicrafts and Handloom products by under taking such schemes which promote the production of Handicrafts and Handloom products and if necessary, to replace outmoded tools, equipment, plants and machine on subsidized rates and to provide common facilities for the use of such tools, equipment, plants, machines etc. which are not within the reach of Handicrafts and Handloom Industries;

5. To advertise, publicise and to organise exhibitions or participate in exhibition and trade fairs etc. within and outside the country in order to popularise the products of Handloom and Handicrafts Industries and other products which are manufactured in Himachal Pradesh;
6. To undertake market research either independently or in collaboration with connected agencies within and outside the country;
7. To run the centres, units, institutions etc. which are transferred to the Company at its request by the State Government or by any other agencies;
8. To award recognition to Mastercraftsmen, craftsmen, writers, artists etc. who have contributed or contribute individually or jointly to the revival, preservation, restoration, popularization and development of Handicrafts and Handloom Industries.
9. To institute State Award for Mastercraftsmen of Himachal Pradesh in the sphere of Handicrafts & Handloom Industries;
10. To recommend and to sponsor trainees for undergoing training in Handicrafts and Handloom Industries in manufacturing process or otherwise and to meet their expenditure as and when required;
11. To arrange study tours and organise seminars in the sphere of Handloom and Handicrafts Industries at its own expenses;
12. To assist and finance such individuals, cooperatives, companies and others who undertake to acquaint and popularise the Handicrafts and Handloom products of Himachal Pradesh;
13. To undertake directly or in collaboration with specialized domestic or foreign agencies market surveys, to explore possibilities of sales of Himachal Pradesh Handicrafts and Handloom products and other products, which are manufactured in Himachal Pradesh, in foreign markets, to open publicity-cum-information centres, showrooms, (other than Sales Depots or Emporia), at suitable places in India and foreign countries, exchange delegations of foreign buyers and domestic exporters, to participate in foreign fairs and exhibitions and to undertake special promotional measures in countries whose import potential for Himachal Pradesh Handicrafts and Handloom products and other products has not been adequately tapped;
14. To procure and supply raw materials to Handicrafts and Handloom Industries of Himachal Pradesh and to establish a system of inspection and quality control of finished products;
15. To apply for, tender, purchase or otherwise acquire contracts and concessions for, or in relation to the construction, execution, carrying out equipment, improvements, management, administration or control of works and conveniences and to undertake, execute, carry out dispose off or otherwise turn to account the same'
16. To take suitable steps to encourage the giving of sub-contracts by primary contractors to Handicrafts and Handloom Industrial concerns at prices and on terms and conditions which are fair and equitable;

17. To manufacture, buy, sell, import, export, install, work and generally deal with any plant , machinery, substance, tools, materials, goods or things of any description which in the opinion of the company, may be conveniently carried on in connection with any of its objects;
18. To carry on any other trade or business (whether manufacturing or otherwise) which may seem to the company capable of being conveniently carried on in connection with the above or calculated directly or indirectly to enhance the value of or render profitable any of the Company's property or rights;
19. To establish, maintain, subscribe to or subsidize or become member of training institution research laboratories, research institutions and experimental workshops for scientific and technical research and experiment;
20. To undertake exports of Handicrafts and Handloom products from Himachal Pradesh:
21. To establish trade connections, sales depots, emporia, selling agencies, warehouses, offices for distributing agents etc. within and outside the country for the marketing of handicrafts products, handloom products and other products of Himachal Pradesh;
22. To effect co-ordination between handicrafts, handloom products and other Industries by suitable methods, enabling producers of handicrafts, handloom products to manufacture satisfactorily such parts, accessories, ancillaries and components and other articles as may be required by other industries;
23. To operate schemes for development of Handicrafts and Handloom Industries in the country and for that purpose to prepare and get prepared reports, blue prints, statistics and other information;