

Organisation: Governor's Secretariat, H.P. Shimla-2.

Function & Duties of the Governor's Secretariat:

To assist the Governor in discharging his duties as Head of the State. To assist the Governor in discharging his duties as Chancellor of the Universities. To assist in the discharge Legislative Business. To give assent to various bills. To summon & provoke the Sessions of H.P. Legislative Assembly. To Sanction tour programmes/leave etc. of Chairman & Members of H.P. Administrative Tribunal, H.P. Public Service Commission, Chief Justice & Judges of High Court, Lokayukta and Vice-Chancellors of Universities. To Nominate Members in various Selection Committees of the Univeristies. To appoint Vice-chancellors, Lokayukta, Chief Justice, Judges of High Court, Chairman & Members of HPPSC, HPAT, Chief Information Commissioner.