

(VI) A statement of the categories of documents that are held by it or under its control;

The files and documents in the Investigating Wing are maintained, as far as possible and relevant, in accordance with the chapter headings of the H.P. Police Rules. The categories are as follows:-

(1) Administrative

- (a) Departmental Organisation.
- (b) Establishment.
- (c) Buildings.
- (d) Clothing.
- (e) Equipment
- (f) Leave
- (g) Pension
- (h) Accounts
- (i) Police Office
- (j) Appointments and Enrolments
- (k) Promotions
- (l) Discipline

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- (m) Rewards
- (n) Punishments
- (o) Trainings
- (p) Examinations
- (q) Inspections and Meetings
- (r) Vehicles
- (s) Miscellaneous

(2) Cases and Enquiries

- (a) Correspondence relating to investigation of cases .
- (b) Correspondence relating to conduct of enquiries.
- (c) Files of prescribed returns.
- (d) Vigilance Clearance Certificates.